

# CLAIRE TREVOR SCHOOL OF THE ARTS

## Readmission Policy for Disqualified Students

This applies to the following students who would like to be readmitted into the Claire Trevor School of the Arts:

- 1) those students who have been formally disqualified from UCI for one time
- 2) those who were not formally disqualified, but their major is not allowing them to continue, and they do not meet the “change of major requirements” for any of the School of the Arts majors

The Claire Trevor School of the Arts will not approve readmission requests from students with more than one dismissal.

### To be considered for Readmission to the Claire Trevor School of the Arts:

#### 1. Reflect on your past quarters at UCI and think about the following:

- What led to your deficient grades and academic disqualification?
- What are you going to do differently? What has changed with you and/or your situation?
- Are you able to prioritize school, or should you take some time off?
- With what major are you hoping to graduate from UCI?

#### 2. Taking classes to qualify for readmission:

- For lower-division students:

You cannot be a regularly enrolled student at UCI for **one full academic year**. During that year, you must enroll as a full-time student (9 semester or 12 quarter units) at a community college. All classes must be “UC Transferable.” These requirements must be completed before you can apply for readmission:

- ❖ lower-division writing
- ❖ “change of major” requirements for the major you are interested in pursuing

**You must enroll in all classes for a “letter grade option” and earn nothing less than “B” in each and every class.** Make sure to check the articulation agreement on [www.assist.org](http://www.assist.org) in order to choose appropriate courses.

- For domestic students with advanced standing (90 or more units completed at UCI): You will benefit more by taking courses through the CONCURRENT ENROLLMENT Program (<https://ce.uci.edu/courses/concurrent/>), since you will be able to take upper-division courses and GPA will transfer upon readmission. Please e-mail Amy Kim ([amykim@uci.edu](mailto:amykim@uci.edu)) to work out the details of your readmission plan.

\*For international students needing an I-20 document, Concurrent Enrollment is not an option as a pathway for readmission.

- ALL STUDENTS: Once you understand the above policy, write an e-mail to Amy Kim ([amykim@uci.edu](mailto:amykim@uci.edu)). Include in the e-mail: a) full name and UCI ID number, b) answers to #1 above, c) the major you wish to declare. Write “Readmission Request” in the subject. You will be e-mailed your readmission plan.

**Readmission is reviewed on an individual basis. Completing the above does not guarantee readmission.**

\*Please note that Readmission inquiries are not taken over the phone or walk-in advising.